

BCTLA 2023 Annual General Meeting Minutes

I. Call to Order: 10:15am

Present:

Nicole Hurtubise (36)	Serena Mohammed (38)
Janet Smith (42)	Susan Henderson (43)
Jane Kamimura (36)	Holly Broadland (39)
Rae Carter (8)	Jennifer Fox (57)
Nicola Kuhn (20)	Janet Smith (42)
Leslie Hunt (39)	Natalie Mah (48)
Nicole Wallace (62)	Jill Boulanger (23)
Cherise Bouvier (62)	Marilyn Carr (36)
Keely Thornton (61)	Angie Bout (75)
Jessica Hall (70)	Tina Cousins (57)
Shannon Murrells-Allaway (83)	Devika Chudy (42)
Katherine O'Connor (61)	Dita Verma (38)
Larissa Saranchuk (Kaminsky) (40)	April Hilland (68)
Lorisse Humphries (33)	Sarah Wethered (40)
Lisa Seddon (40)	Kristie Oxley (40)
Carol Lynka (41)	Tammy Le (36)

II. Adoption of the Agenda

Motion 1

**That we add an additional item after H. Section 7.8 H
Holly Boradland/April Hilland- Carried**

**That the agenda be accepted as circulated.
Bryan/Devika Chudy -Carried.**

III. Adoption of the Minutes of the 2022 Fall Council Meeting

[2022-10-21 BCTLA-Minutes-CouncilMeeting](#)

Motion 2

**That the minutes of the 2022 Fall Council Meeting be accepted as circulated.
Lisa Seddon/Cherise Bouvier-Carried**

IV. Land Acknowledgement:

The BCTLA would like to acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh and Squamish, on whose traditional territories we hold our meeting.

V. Robin Toczak - 2nd VP of the BCTF @ 10:40am

a. Follow up discussion

- Kristie O- BCTLA wrote a letter in the past asking the bargaining team to be included- priorities in language that protects collaboration time.
 - Holly B- Advocacy through provincial bargaining (Mary Locke has information, Holly to forward to Tammy)
- Question: How many Chapters are going to be receiving the extra 10 minutes being absorbed into the collaboration time
 - 36, 43, 33, 45, 83, 70, 37
- Question: How many do not know yet/
 - 39, 75, 57, 68, 61, 40, 8, 48.
- Jennifer: Do we have language on how TL's spend their prep time?
- Poll: How many of you in middle schools are getting increased: SD40

VI. Introductions

VII. Table Officer and Committee Annual Reports


a. President - Tammy Le

- This year has been challenging for Teacher-Librarians so we have made sure we advocated.
- We have written an Open Letter supporting SOGI books in the library learning commons
- We hosted webinars on book challenges and a database created by Centre of Free Expression
- I have interviewed with the Tye to talk about book selections
- We have spoken at the BCTF AGM to help pass the resolution to come up with a new name for non-enrolling
- Marilyn Carr and I filmed the BCTF testimonial on teacher shortages
- I have worked with the Ministry of Education to update the Learning Resources policy
- I have gone to Victoria to lobby about teacher shortages and its impacts especially in the library

b. Vice President - Lisa Seddon

- Worked on the newsletters
- Created the registration for the webinars
- Presented at the New Teachers Conference in Vancouver

c. Treasurer - Sarah Wethered

-  BCTLA accounting 2022-2023.xlsx
-  BCTLA AGM April 29, 2023.pptx
- Budget is still healthy

d. Secretary - April Hilland

e. Coordinator, Chapters and Sections - Cherise Bouvier

- Created a webinar for new Chapters
- A few new Chapters have been formed
- Working on increasing Chapter Councillor awareness of responsibilities and roles

- f. Coordinator, Advocacy - Nicole Wallace
 - DEAR posters were made without dates so that they could be reused every year
- g. Coordinator, Websites - Devika Chudy
 - Purchased tech to help support the hybrid model of meetings and for the conferences
 - Updated the website
- h. Coordinator, Membership and Surveys - Holly Broadland
 - Completed the Working and Learning conditions Survey - will be posted
 - 566 responses
 -
 - YAACS (Young Adults and Children's Section of the BCLA) BCTLA/BCTF Representative Report
- i. Coordinator, Conference Committee - Nicole Wallace
 - Confirmed conference site and keynote
 - Proposal call outs have gone out
- j. Coordinator, Professional Development - Jennifer Fox
 - Several webinars have been prepared for this year: Chapter Councillors 101, Imaginative Play and Author Talk with Tanya Boteju
 - There were some issues with vendors at the conference in 2022 that we will try to fix
- k. Coordinator, Special Projects and Events - Keely Thornton
 - Planned the social for the BCTLA Conference
 - Winners for this year's BCTLA awards:

Name	Award/Grant
Lindsay Ward	BC Teacher-Librarian of the Year - Diana Poole Memorial
Beverly Bunker	New BC Teacher-Librarian of the Year Award
Nicole Hurtubise	New BC Teacher-Librarian of the Year Award
Angela Monk	Val Hamilton Lifetime Achievement Award
Andrea Lapointe	President's Award
Joseph Jeffery	President's Award
Lucas Anderson	Ken Haycock Professional Development Grant

- l. Coordinator, Social Media and Communication - Rebeca Rubio
 - Absent and no updates
- m. Past President - Kristie Oxley
 - Supported where needed

Motion 3

To adopt the reports as presented.

Holly Broadland/Devika Chudy - carried


- VIII. Proposal of Policy Change in the Constitution
- a. The executive committee is proposing to rotate every third year to a location outside of the lower mainland for the Fall BCTLA Conference

Motion 4

Amendment:





To have the option to rotate every third year of the Fall BCTLA Conference to a location outside of the lower mainland. That the location of the 2024 conference may take place outside of the lower mainland.

Holly Broadland/Devika Chudy - carried

- IX. Discussion of Policy Change to a model for host district/school to receive a portion of profits
- a.  Background of BCTLA Conference Structures: - Susan Henderson

The group discussed about the pros and cons to the structure of having a host school/district organizing the entire conference. From the discussions, it was felt that it would be challenging for smaller districts to take on the work and would be inequitable as they would not have the same opportunities to host and take a portion of the profits. In addition, districts outside the lower mainland would not even have the option to host two thirds of the time as per our policy change

X. Advocacy Talk Time:

- a. What is a Teacher-Librarian?
 What is a Teacher-Librarian
- b. What could the BCTLA do to better support its members?
 What could the BCTLA do to better support its members
- c. What pro-d links and resources would be most useful to have access to via the BCTLA website?
 What pro-d links and resources would be most useful to have access to via the BC...
- d. How is the Book Challenge Database Helping
 How is the Book Challenge Database Helping

Groups were formed and notes were added to the documents linked. Due to time constraints, we did not share out

- XI. Volunteers for the ongoing projects: Please let BCTLA know if you are interested by June 1st 2023.

- a. Proposal to update 1991 document
 - Developing Independent Learners, specifically the section entitled, 'Role of the School Library Resource Center,' - Andrea Wallin

Motion 5: That we set up a subcommittee of 4 BCTLA Members including 1 from the BCTLA Executive to update this document and provide release time to do so.

Nicole Hurtbise/Devika Chudy- Carried

b. Other Position Statements - call out for volunteers

- *What is a Teacher-Librarian, School Library Programs, Book Leveling, From School Library to Library Learning Commons*

c. Follow Up or New Potential Projects

- Architectural Design of School Libraries- call out at AGM.
 - Survey : Who has a school library or public library who has been renovated.
 - a. Ie. worst case scenarios, specific links to verifiable stories and how much was spent to “fix” new library designs. & Contact news to share.
 - b. Checklist: Best practices & checklist to ensure that librarians are consulted.

Motion 6

Motion That we set up a subcommittee of 4 BCTLA Members including 1 from the BCTLA Executive to research and create a document about School Library design and provide release time to do so. The subcommittee will report back by the BCTLA AGM 2024.

Nicole Hurtbise/Devika Chudy- Carried

- Survey post secondary librarians for updates in student skills
 - Did not get a chance to speak to this - move to next meeting
- Companion to the Points of Inquiry Document
 - Create a guide for teachers to use
 - Apply for a grant (look into post secondaries for funding)
 - Call out to members
 - Creation plan, pilot year and final piece
 - Looking to collaborate Canadian School Libraries Project Request
 - Did not get a chance to speak to this - move to next meeting

XII. Membership Fee

Motion 7

That the BCTLA Membership fee be:

- \$40 for BCTF Members
- \$15 for Students, TTOCs and Retirees
- \$63 for Institutions or non-BCTF Members

Tammy Le/Nicole Wallace- Carried

XIII. Elections (Nominees in red)

- Past President - n/a
- President - **Tammy Le** - acclaimed
- Vice President - **Lisa Seddon** - acclaimed
- Treasurer - **Sarah Wethered** - acclaimed
- Secretary - **April Hilland** - acclaimed
- Coordinator, Chapters and Sections - **Holly Broadland** - acclaimed
- Coordinator, Advocacy - **Doni Gratton** - acclaimed
- Coordinator, Websites - **Devika Chudy** - acclaimed
- Coordinator, Membership and Surveys - **Nicole Hurtubise** - acclaimed
- Coordinator, Professional Development - **Jennifer Fox** - acclaimed
- Coordinator, Special Projects and Events - **Keely Thornton** - acclaimed
- Coordinator, Social Media and Communication – **Serena Mohammed** - acclaimed
- Coordinator, Conference Committee - **Kristie Oxley** - acclaimed
- Member-at-large - **Marilyn Carr** - acclaimed

XIV. In-person Chapter Councilor and AGM meetings

- Proposal to have the AGM a virtual meeting to in order to have more members attend

Motion 8

That during the years in which the Fall conferences are held outside of the lower mainland, the Spring Chapter Councilor Meetings will be held virtually.

Devka Chudy/ Katherine O'Connor-

Motion to Table the motion above.

Nicole Wallace /Tina Cousins-carried

After discussion, it was felt that this did not need to be a motion and should be adjusted according to the needs of the year

XV. **Motion 9**

- That the AGM be moved to the Fall Chapter Councilor Meeting.**

Nicole Wallace /Jennifer Fox- Carried

This is due to the ease of transition from roles to the conference, especially the conference chair. This would allow the conference chair to start planning from the beginning

XVI. **Motion 10**

That the BCTLA membership approve the cost of a BCTLA Executive Retreat in Fall 2023

Tammy Le /Susan Henderson
Motion (/)

That the BCTLA membership approves the cost of a BCTLA Executive Meeting in Fall 2023.

Nicole Wallace/Nicole Hurtbusise- withdrawn

Motion 11

That the BCTLA membership approve the cost of a BCTLA Executive Retreat in Fall 2023 of up to \$10,000.

Tammy/Susan Henderson- Carried

Rationale:

An Executive Retreat is common, especially in years when we have numerous changes to our executive. The retreat allows executive members to gather, complete the yearly plan and budget, complete related forms, and finalize conference details.

XVII. Year end chapter councilor report: <https://forms.gle/StMeE6reZga4Zsar5>

XVIII. Adjournment

Motion 12

That the April 29, 2023 BCTLA AGM be adjourned.

Lisa Seddon /Sara Wethered-carried

Minutes respectfully submitted by April Hilland, Secretary for the BCTLA

Executive Meeting to follow.

Executive agenda

1) Welcome new members

- Nicole Hurtubise, Doni Gratton, Serena Mohammed, Marilyn Carr

2) Equity Audit

- did not have time to discuss → moved to fall retreat

3) Conference update

- Secured the keynote
- Issues with Easyreg since they upgraded
 - i) No support
 - ii) Nicole Wallace to email Easyreg to include accounts for Tammy Le, Jennifer Fox and Kristie Oxley
- Proposals are slowly coming in
- Nicole Wallace, Jennifer Fox and Tammy Le went to the conference site: Kwantlen Park and met with host T-L, Amanda Barron
- Keely Thornton to call the Inn at the Quay to see if they can take our members as a potential hotel since Surrey does not have many options
 - She is to also check if we can host our AGM there as well for ease of lodging for our chapter councillors

4) Set up date for retreat in September

- Date set for September 15-17
- Suggestion for location for the retreat would be Harrison - Keely Thornton to research

5) Set dates for Executive Meetings (check-ins)

- Tammy Le will set dates with EC members to check in progress, get updates and provide support

6) Succession Plans

- EC members should be keeping a document of monthly responsibilities for ease of transition for the next EC member in the role
- Release days are provided to those who are transitioning so that they may have some time to pass on knowledge
 - i) Nicole Wallace and Kristie Oxley - Conference Chair
 - ii) Holly Broadland and Nicole Hurtubise - Membership Coordinator
 - iii) Cherise Bouvier and Holly Broadland - Chapter Councillor Coordinator
 - iv) Doni Gratton and Tammy Le - Advocacy Coordinator (this one is to chat about new potential ideas for the advocacy coordinator)

7) other