

**BCTLA 2025 Annual General Meeting Agenda**  
Saturday, October 25, 2025

**Collingwood Neighbourhood House**  
5288 Joyce Street, Vancouver BC

BCTLA is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83047931722?pwd=HBkiNhyUsHK58FxC9AK337bsX5NAf.1>

Meeting ID: 830 4793 1722

Passcode: 832790

Click on the link below to complete your attendance:

<https://forms.gle/nvuxzvW6XcMUmxZv7>

**Attendees:**

*Twenty members shall constitute a quorum at general meetings*

Devika Chudy (42)

Doni Gratton (45)

Joseph Jeffery (57)

Nicole Hurtubise (36)

Keely Thornton (61)

Lisa Seddon (40)

Marilyn Carr (36)

Serena Mohamed (38)

Sarah Wethered (40)

Kristie Oxley (40)

Tammy Le (36)

Holly Broadland (39)

Leslie Hunt (39)

**Regrets: April Hilland (68)**

8:40am 1. Light Breakfast

9:00am 2. Call to Order

a. Territory Acknowledgement

*We acknowledge and thank the x̓m̓əθkwəy̓əm (Musqueam), the Skwxwú7mesh (Squamish) and the səliwəta#/Selilwitulh (Tsleil-Waututh) peoples for the opportunity to work and play on their traditional and unceded territories*

b. Adoption of Agenda

Motion 1 : That the agenda be accepted as circulated.

Moved:

Seconded:

Select One ▾

c. Adoption of the Minutes of the 2025 Spring Chapter Councillor Meeting

- Please review the minutes at this link:  
[2025-04-26 BCTLA-Minutes-CouncilMeeting](#)

Motion 2 : That the 2025 Spring Chapter Councillor Meeting minutes be accepted as presented.

Moved:

Seconded:

Select One ▾

- 9:10am      3. Introductions
- a. Introduce yourself in groups!
    - Name, school, district
    - What's one way teachers can work with you?
- 9:30am      4. Guest Speaker - Carole Gordon
- 10:00am      Break Time
- 10:20am      5. EC Report on Professional Development Activities
- a. Hawaii School Library Conference in August
    - Attended by Keely, Dev, April and Tammy
- 10:30am      6. Release time approval
- a. There are numerous amounts of work needed to update for the BCTLA and it would require release days to alleviate the time required outside of work hours.
    - The Membership Coordinator needs to take up to 3 days of release time to create final reports for the WLC Survey results to be more accessible and visual for members.
    - The Website Coordinator needs release time to create a new web page for Chapters on the BCTLA website and needs to take a release day per month to work on the BCTLA Website and YouTube channel.
    - The Chapter Councillors Coordinator up to 3 days to update the Chapter Councillor Handbook and connect with Chapter Councillors.
    - The member-at-large needs up to 5 days to work on vendors.

- The treasurer will need 1 day per month to update finances for 2025-2026

Motion: The BCTLA EC recommends to the AGM to set aside 30 release days (~\$15,000) for executive members to work on BCTLA work for 2025-2026 school year.

Moved: Tammy Le

Seconded:

Select One ▾

10:35am 7. Release time for the President

- a. Due to the lack of time we have working on advocacy pieces and falling behind on important items, the President is requesting extra time to work on the goals we set out but did not have time to address.

Motion: That the President take a maximum of 20 days of release time — *excluding BCTF granted release days* - to carry out administrative tasks and goals set by the association for the 2025-2026 school year.

Moved:

Seconded:

Select One ▾

10:45am 8. Membership Fee

- a. Membership fee is suggested to stay the same

Motion : The BCTLA Membership Fees remain the same:

- \$40 for BCTF Members
- \$15 for Students, TTOCs and Retirees
- \$65 for Institutions or non-BCTF Members (subscriber)

Moved:

Seconded:

Select One ▾

10:50am 9. Table Officer and Committee Annual Reports

- a. President - Tammy Le
    - Update on JotForm - BCLA partnership
    - Upcoming Spring Conference Collaboration with myPita in April
    - Share 2025-2026 goals
- [2025-2026 BCTLA - Form1-ProposedProgramState...](#)

- Future projects - finding members, revising EC roles and policies
- b. Vice President - Lisa Seddon
  - YAACS (Young Adults and Children's Section of the BCLA)
  - Newsletters
- c. Treasurer - Sarah Wethered
  - Form 2 Proposed Budget\_Excel 2025-26 final - BCTL...

Motion: That the 2025-2026 budget for BCTLA be adopted as presented.

Moved: Sarah Wethered

Seconded:

Select One ▾

- d. Secretary - April Hilland has stepped down
- e. Coordinator, Chapters and Sections - Holly Broadland
  - Redesign of Chapter Grant distribution
- f. Coordinator, Advocacy - Leslie Hunt
  - DEAR Subcommittee
  - BCTF AGM vendor table
  - BCCPAC vendor table in PG
    - Do a presentation so we can be more granular about needs of schools re: libraries
  - How we can help members lobby MLAs and school board
  - [Advocacy Page](#)
- g. Coordinator, Websites - Devika Chudy
  - Digitizing Bookmark Magazine to BCTLA website
  - Conference website integrated
  - BCTLA Website Stats: [BCTLA Website Stats 2025.pdf](#)
- h. Coordinator, Membership and Surveys - Nicole Hurtubise
  - Impact and future of WLC Survey results
  - Infographic
- i. Coordinator, Conference Committee - Kristie Oxley
  - Feedback
  - Next year plans
- j. Coordinator, Professional Development - Joseph Jeffery
  - Manitoba library conference during spring
  - Dev's book repair well received
  - Mini series of "How To" for new librarians
    1. Book selection, Cataloging, Weeding, Book Repair, bulletin board timelapse
    2. Focus on this instead of webinars this year
    3. [Sign up here](#)
    4. Instructions for videos will get sent with confirmation
- k. Coordinator, Special Projects and Events - Keely Thornton

- l. Coordinator, Social Media and Communication - Serena Mohammed
- m. Member-at-Large - Marilyn Carr
  - Vendors

Motion : To adopt the reports as presented

Moved:

Seconded:

Select One ▾

- 11:30am
- 10. Updates to the BCTLA Constitution in effect for 2026
    - a. Roles in the EC need to be updated to reflect needs
    - b. After consulting with Jennie Slack, we just need to have the President, Past President, VP, Treasurer and Secretary named and the remaining 9 positions will be EC members with duties attached.
    - c. This is to make it easier to make changes without always changing the constitution. The roles of the positions will remain with some changes. These can be part of the policy and procedures
    - d. The Advocacy Coordinator is a role that is underutilized and the advocacy work is usually done as a group or by the President so the portfolio is moved to the President's role and the Advocacy Coordinator will be removed
    - e. The role of the Member-at-Large position is to handle vendors for the annual conference but when there is a Past President, there is no Member-at-Large and thus the role of vendors falls to the Past President with no prior experience. As this role is fairly important, we would like to make a permanent Vendors Coordinator position
    - f. For succession purposes, a permanent Member-at-Large would be a good position to start on the EC

[w 2025 BCTLA Constitution.docx](#)

Motion : To adopt the 2025 BCTLA Constitution as revised.

Moved:

Seconded:

Select One ▾

- 11:40am
- 11. Approved Revised Constitutions
    - a. SD83 Salmon Arm/North Okanagan Shuswap
    - b. SD48 Sea to Sky
    - c. SD69 Mount Arrowsmith

- 11:45am
- 12. Elections (Nominees in red)

a. Nominations can be accepted on the floor

POSITION	NOMINEES	ACCLAIMED/ELECTED
Past President	n/a	
President	Tammy Le	Select One ▾
Vice President	Lisa Seddon	Select One ▾
Treasurer	Sarah Wethered	Select One ▾
Secretary	Nicole Hurtubise	Select One ▾
Coordinator, Chapters and Sections	Holly Broadland	Select One ▾
Coordinator, Advocacy	Leslie Hunt	Select One ▾
Coordinator, Websites	Devika Chudy	Select One ▾
Coordinator, Membership and Surveys	Joseph Jeffery	Select One ▾
Coordinator, Professional Development	Cathy Fowler (Interested)	Select One ▾
Coordinator, Special Projects and Events	Keely Thornton	Select One ▾
Coordinator, Social Media and Communication	Serena Mohammed	Select One ▾
Coordinator, Conference Committee		Select One ▾
Member-at-large	Marilyn Carr	Select One ▾

12:20pm 13. Future Meeting Dates:

- a. Executive Meeting - Virtual January 10th 9-4pm
- b. Awards Meeting - Virtual April TBD
- c. Spring Conference in Whistler with myPita - April 17th
- d. Chapter Councillor Meeting - Virtual April 25th 9-4pm
- e. Executive Check-in meeting: : Virtual March 4th 3:30

12:30pm 14. Adjournment

Motion: That the meeting be adjourned at

Moved:

Seconded:

Select One ▾

12:30pm Lunch on your own and Book Crawl

### Executive Meeting - Dinner Meeting

Due to time constraints, meeting will be during dinner time

- Welcome and Housekeeping
- Follow up on Conference
- Subcommittee Creation
  - DEAR Subcommittee
  - Grant Subcommittee
- Succession Plan Continuation
  - a. Update on succession meetings
  - b. Continue working on succession document
  - c. Create a calendar of timelines and things to do

